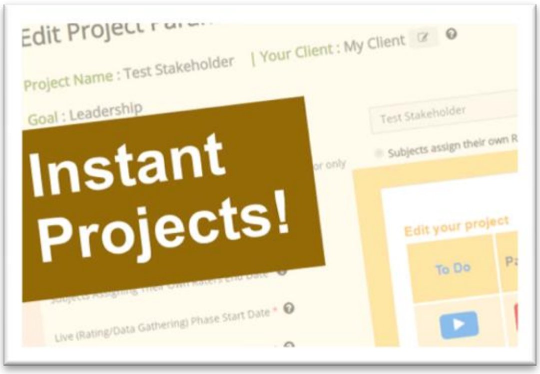
360 Feedback Manager

Set up your project in under 2 minutes



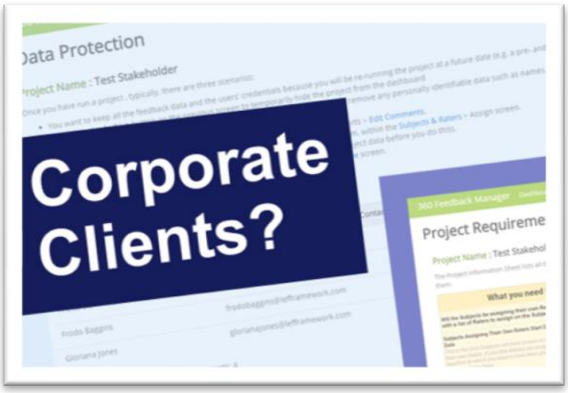
- Set your project **deadline dates**, **assign** the **Subjects and Raters** and you're good to go.

- The platform has questions and competencies for the specific **Project Template** you choose, but you can edit them if you need to.

- Subjects and Raters receive appropriate instructions at the right times, so all you have to do is **monitor progress**.

- Finally, **download the Reports**.

Integrates smoothly with corporate IT security processes



- **Built from the ground up** based on our own experience of running projects for corporate clients.
- Ensures all automated emails to the Subjects and Raters get through your corporate client's **firewall**.
- A **Project Information Sheet** ensures you have all the relevant information and resources from your client before the project starts.
- If your client gives you Subjects **after the project has begun**, you can add and assign them without disrupting the flow.
- If your client needs to **extend the data gathering deadline** you can do so easily.

- To comply with your client's **data protection policies**, once a project has finished you can securely delete the users, flush their feedback from the system or replace their names with randomly assigned ones.

Manage projects easily, with guidance and automation throughout

- Your 360 Feedback Manager **dashboard** includes an **introductory video** that gives an overview of how to run a project.
- To make running a 360 degree project easier, the dashboard is divided into four phases: **Setup, Live, Reports** and **Post-Project.**
- Each phase begins with a **To Do list** containing an instruction video, clear guidance and help text.
- You also have access to a **helpdesk** staffed by experienced 360 degree feedback advisors.
- **All emails are automated by default**, and instructions and reminders sent out when appropriate.
- If the project deadlines are extended or new Subjects are added after the project has started, emails are **automatically updated** to reflect these changes.

Customise all aspects of the project

- Use the **default questions** that are specific to the Project Template you chose when setting up the project, or **edit them** and even **add your own**, such as a word cloud question.
- Download our Competencies Template, **populate it with your client's competencies** and upload to the platform. They can be edited easily if required.
- Some organisations require a more directive style of email, others a more supportive one. You can easily **adapt the communication style** of all automated emails.
- Make you report **simple** or more **in-depth** by selecting which sections you want shown. Inside every section you can modify the text to **match your client's language**.

Modify or bespoke the reports

Our reports are **highly customisable** and you can choose whether you want a quick and simple report or a longer, more in-depth one.

Choose from a variety of **chart** and **diagram types**.

Edit all the textual elements of reports including the general introduction, the section introductions and the **Subject's Plan of Action.**

For an additional fee we can **bespoke the reports to your specification**, including the design and the algorithms.

Project Templates

Choose from readymade Project Templates such as **Leadership, Recruitment** and **Evaluation**.

Each template's default options will suit most standard multi-rater projects, but you can **customise** all the individual elements if you wish, including the Parameters, Questionnaire and Competencies, Email wording, and which graphical components you want included in the Reports.

You can **save your own Project Templates**, enabling you to offer your **own brand of multi-rater projects to future clients.**